

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**BOARD OF TRUSTEES**

**UINTA COUNTY SCHOOL DISTRICT #1 / WESTERN WYOMING COMMUNITY  
COLLEGE**

**AGENDA**

**Wednesday  
June 12, 2024**

**6:00 P.M.**

**Uinta B.O.C.E.S. #1  
1013 W Cheyenne Dr.  
Evanston, WY**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
BOARD OF TRUSTEES  
WESTERN WYOMING COLLEGE/UINTA COUNTY SCHOOL DISTRICT #1**

**A G E N D A  
June 12, 2024**

**I. WELCOME AND CALL TO ORDER 6:00 PM**

Dan Wheeler, Chairperson

**II. APPROVAL AND SETTING OF AGENDA**

**III. REVIEW AND APPROVAL OF MINUTES**

Board Meeting March 13, 2024

**IV. SCHEDULE OF BILLS**

A. *General Fund*

Computer generated checks 76170 through 76390 totaling \$271,396.22 and Electronic Fund Transfers in the amount of \$214,139.35 to be issued in payment of March, April and May bills as duly audited in the amount of \$487,042.13.

B. *Payroll Fund*

Computer generated checks totaling \$29,195.19 and Electronic Transfers Fund of \$224,666.57 to be issued in payment March, April and May payroll as duly audited in the total amount of \$253,861.76.

C. Bills to be paid prior to next Board meeting

- All payroll checks related to current Uinta B.O.C.E.S. #1 employees' payroll for pay periods prior to the next regularly scheduled board meeting.
- All expenditures that fit within the approved 2023-2024 Uinta B.O.C.E.S. #1 approved budget.

The Executive Director is assigned the authority to approve these vouchers and have checks issued. The bills paid before board approval will be verified at the next board meeting.

**V. COMMUNICATIONS**

A. Visitors to Address the Board

B. B.O.C.E.S. Board Roundtable

C. B.O.C.E.S. Director's Report  
Sheila McGuire, Asst. Director

**VI. NEW BUSINESS**

Sheila McGuire – Budget Discussion

**VII. OLD BUSINESS**

**IX. NEXT MEETING - Wednesday, July 10, 2024 at 6:00 PM**  
**Uinta B.O.C.E.S. #1**  
**1013 W. Cheyenne Drive**  
**Evanston, WY 82930**

**X. ADJOURNMENT**

**Director's Report**  
**June 12, 2024**

**Higher Education**

**Mike Williams, Coordinator**

**Sheila McGuire, Assistant**

High school students are enrolling for fall 2024 dual enrollment courses in large numbers, and new concurrent enrollment options are being offered at Evanston High School this fall as well, including POLS 1000/2000, MATH 1400/1405, and ANTH 1200/1300, along with previously existing concurrent offerings. As the numbers of students in dual enrollment continue to increase and we are also dealing with significant expenditures for concurrent textbooks, we have arranged a meeting with the district assistant superintendent, new high school principal, and high school guidance counselor to discuss ways to manage enrollment and establish a firm budget for dual/concurrent expenses. We have reached an agreement with UCSD #1 and an EHS math teacher to help pay his tuition expenses as he pursues his master's degree to enable him to teach concurrent courses. Through an agreement with Western, he will start teaching MATH 1400 this fall while he continues his education.

**College and Career Readiness Center**

**Shelby Powell, Director**

**ABE/BOOST/ESL/FBI**

- Our Winter BOOST class ended on April 4, 2024. We had nine students enrolled, and all of them completed their high school equivalency. Cumulatively, we have had 290 out of 320 BOOST participants complete their high school equivalency (91%) since the program began in 2009.

Three of our students from the Fall BOOST class completed career training courses through WWCC during the Spring semester. One completed the C.N.A. course and is currently employed in that field, and two completed the welding course.

- Winter Adult Basic Education classes concluded on May 16, 2024. We had one student complete their HiSET before graduation. This student was also co-enrolled in the ARPA IET program and completed his welding course through WWCC concurrently with his HiSET.
- English Language classes wrapped up on May 18<sup>th</sup> with a field trip to the Golden Spike Monument and the Eccles Dinosaur Park. They will take a break for the summer and then pick up again in September. We have had an issue with ESL students moving out of the area part way through the year. This has had an impact on our ESL numbers, but we have met the overall federal target of having at least 55.5% of our participants (ABE and ESL combined) achieve a gain. Our current overall percent is 59.7% and we still have a few students that will continue working on their programs during June.
- ARPA participants: We have twenty individuals enrolled in our ARPA IET program and three enrolled in our ARPA Adult HSEC program. Several of these individuals are co-enrolled in another

program such as BOOST. Of our IET participants, Eleven have completed their training (two received a C.N.A license, two completed OSHA10 and PEC Core Compliance/Safeland training, six completed a welding course and the other her C.D.L. license). One of our ARPA Adult HSEC students has completed and the other one is still participating, although sporadically.

- Evanston Ready to Work Program/Families Becoming Independent continues to offer our qualified participants opportunities to obtain employment or advance in their current positions. We have enrolled 23 participants so far grant cycle, which runs from Oct. 1 to Sept. 30. In addition, we have four participants in a pre-enrollment phase. The majority of our participants are C.N.A students or students in internships for early childhood education, but we also have students working on phlebotomy, welding, and Microsoft Office certifications. We continue to reach out to area employers in an effort to strengthen or form partnerships and potentially increase participation in this valuable program.
- We have received two intent to award letters from grants for the 24-25 fiscal year. Contracts should be finalized within the next two months. The other notifications should be received within the next few weeks.
- We held our graduation ceremony on May 18, 2024. We were able to celebrate the accomplishments of 34 graduates. We would like to thank the members of the board who were able to attend and support our students.

## **Community Education and Computer Classes**

### **Amy Fackrell, Assistant**

#### Community Ed:

We are working on getting the catalog out earlier this fall to be able to advertise some of our programs before the deadlines. We have reached out to new community members and are hopeful we will be able to add new offerings to our community ed offerings. So far, we will be adding a new cooking class from a new community member, trying 2 new cooking clubs from Stephanie Anderson, and creative writing from a teacher who has done online art classes for us previously.

## **Evanston Innovation Wyrkshop**

### **Amy Fackrell Assistant**

#### Wyrkshop:

Construction is finished on the Wyrkshop and we have all of the equipment set up and are starting to use it. We were able to get new 3D printers, a xTool laser cutter/engraver, CNC Router, large format printer, and accessories/materials for their use. It's looking really good in there and we are very excited for the possibilities. We will be focusing on being ready for not only the ribbon cutting, but the engineering certificate program we are hoping to offer.

## Uinta BOCES #1 Testing Center Candy Hamblin, Coordinator

Uinta BOCES #1 Testing Center offers a variety of testing opportunities to students whether they are seeking their High School Equivalency, employment, degrees, licenses, or certification. We believe in offering as many opportunities to Uinta County residents as possible in continuing their education, generating better income opportunities, or advancing in their careers. **Currently 1030 students have taken a test/exam through Uinta BOCES #1 Testing Center**

### CertiPort Microsoft Specialist Testing

**One student** has taken their CertiPort Microsoft Specialist Word exam and has passed. The same student is ready to take her next exam for Microsoft Specialist Word.

### Higher Ed Testing for Colleges and Universities

- Uinta B.O.C.E.S. #1 employees have proctored **75 Higher Education student's** tests this fiscal year. Western student's tests are proctored through Western staff unless BOCES staff are needed to help.

### HiSet/PSI nationally recognized program for High School Equivalency

- Uinta B.O.C.E.S. #1 has given **303 High School Equivalency tests** this fiscal year.

**Pearson Vue** nationally recognized testing for those seeking certification in various fields such as: Wyoming, Journeyman Licenses, Master Licensing, Nursing, EMT, Cisco, Microsoft, Real Estate, and Insurance, Colleges and Universities and more.

- Currently, this fiscal Uinta B.O.C.E.S. #1 gave **612 exams** for students seeking their certificate/license/degree, which they are required to receive in order to work in various fields.

**TABE** testing for the Uinta County Sheriff's Office (per their request) seeking employment. These tests are active for 1 year per Uinta County Sheriff's Office. Uinta B.O.C.E.S. charges \$10 per test given. Every student has to take Grammar, Math, and Reading.

- Currently **36 students** have taken the TABE test for the Uinta County Sheriff's Office this fiscal year.

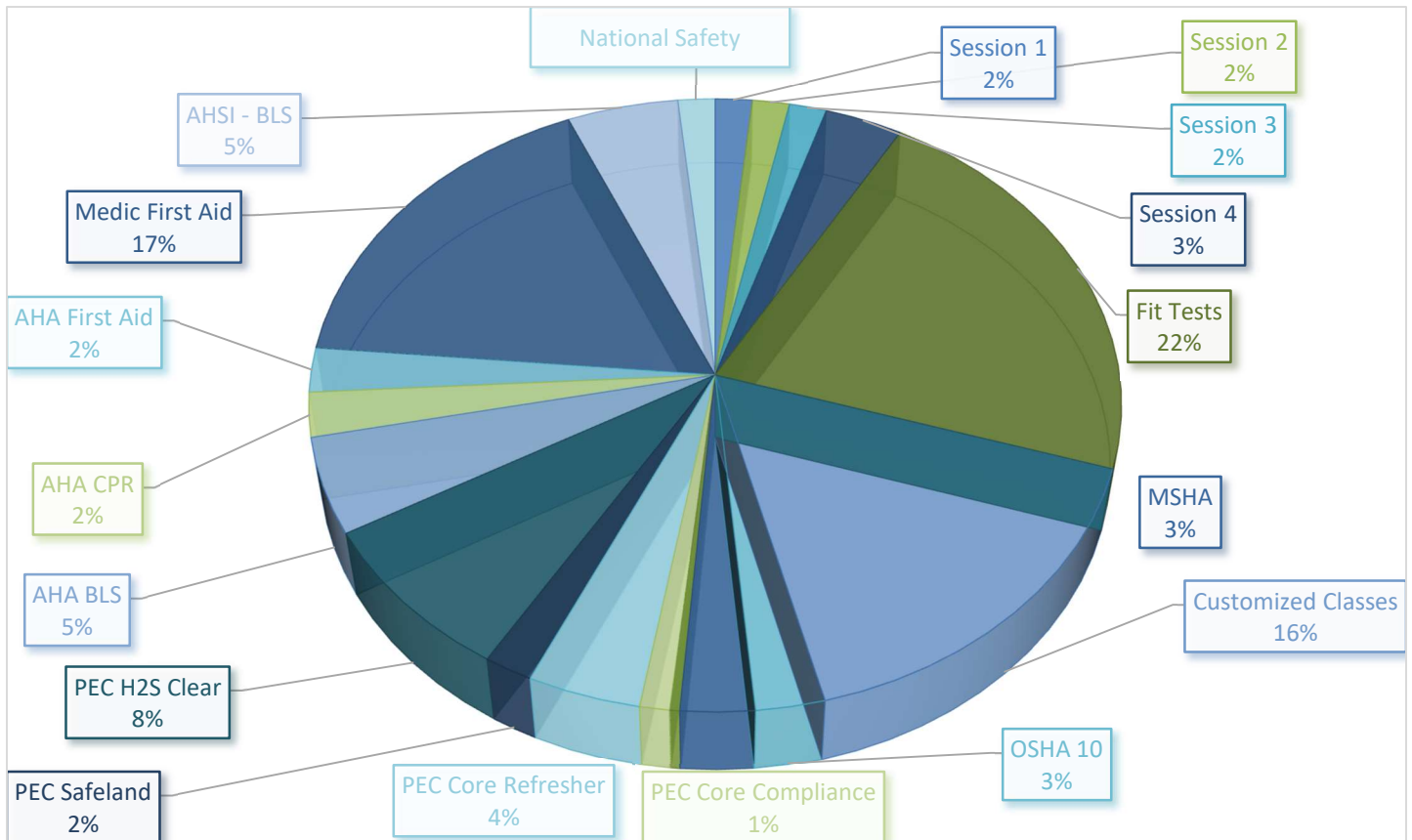
**POST** testing for the Evanston Police Department (per their request). This test is the National Police Officer's Selection Test, which Uinta B.O.C.E.S. #1 administers to those individuals seeking employment with Evanston's Police Department. Uinta B.O.C.E.S. #1 purchases tests through Stanard and Associates and charges \$45 for the four tests that are required for students take.

- Currently **two students** has taken their **POST** for the Evanston Police Department.
- Uinta B.O.C.E.S. #1 has provide **one Utah State Post** Test for one person.

**Industrial Safety Training**  
**Candy Hamblin, Director**

- **IST**
  - Currently, IST for this fiscal year has provided training to 556 students with 300 of those students receiving a nationally recognized certification.
  - IST has been providing several first aid/cpr courses to several different companies as well as individuals. Lynn Harp is certified to teach the American Health and Safety Institute's Basic Life Support class for Western students if Candy is not available.
  - Candy has been working with Jessica Masters to help with IST paperwork and Shannon Williams with Fit Testing and IST paperwork.
- **OSHA**
  - Candy taught the OSHA 10 class for Evanston High School has scheduled their OSHA 10 May 7<sup>th</sup> and 8<sup>th</sup>. Usually 30 students attend this class however; the high school only had eight students this year. VRC will pay for these students OSHA 10 cards through Mountain West OSHA training outreach.
- **PEC/Veriforce**
  - Candy and Lynn taught several students PEC 4 Hr. H2S clear course in April.
- **National Center for Construction and Research (NCCER)**
  - IST has been part of NCCER since 2002 offering pipeline Operator Qualification assessments/exams, Electrical, and Safety Classes. IST has to renew its annual sponsorship every year for \$650. Currently, IST has only provided two OQ assessments in the last two years. Many companies have moved to different OQ companies. ISNetwork (national safety database) also requires performance evaluations to be included with NCCER's OQ's assessments. IST does not have the means or money to provide performance evaluations and has decided to cancel their NCCER sponsorship.

**Current fiscal year 2023-2024 IST has provided 138 Classes with 556 students, 300 of those students have received a Nationally Recognized Certificate.**



**Marketing and Public Relations**

**Mike Williams, Director**

**Sheila McGuire, Coordinator**

BOCES is planning a Summer Bash on the afternoon of Thursday, June 27, to mark 20 years in the current building, celebrate the grand opening of the new Innovation WyrkShop, and to wish Mike well on his retirement after 20 years of service to the BOCES. We are planning games throughout the building and the parking lot, a red ribbon cutting for the WyrkShop with the Evanston Chamber of Commerce Red Carpet Committee, and a send-off for Mike. The food truck from the Evanston Youth Club will be on site and several local partner organizations are planning on attending and having game booths of their own.

BOCES staff will also be participating in the Evanston Kids Safety Roundup in June, an event we have participated in consistently in recent years to distribute information about BOCES programs. BOCES staff were also heavily involved in the Evanston Women’s Conference event in April and participated in the Evanston Community Baby Shower in May, both of which provided opportunities to promote BOCES programs to the public.



## **21st CENTURY COMMUNITY LEARNING CENTERS GRANT**

### **Tamra Petersen, Coordinator**

The Elementary After-School Program completed its final session of the 2023-24 school year on Thursday, May 9th and experienced another successful year of programming. The coordinators and I met as a group upon its completion and identified several areas we want to work on for next year, but overall, shared stories that remind us why we do what we do. We are planning to be a little more intentional in helping teachers determine what classes their respective schools need and ensure they are aware of some of the resources we have available. We will also work to allow each coordinator to visit the other schools throughout the year, in an effort share insight and ideas that are already working.

Although school is out for the summer, we are still in the process of completing our year-end reporting, which tracks participation for the entire year, including last summer. Although the measures have changed (this will just be our third year with the new guidelines), we survey regular-classroom elementary teachers regarding engagement in learning. These reports are not actually compiled until next Fall (WYTOPP scores are used for the full evaluation) and I will share the data upon completion.

With the help of Uinta B.O.C.E.S. #1 Education Center, we again produced our Summer Learning Kits for all UCSD#1 Kindergarten students (a total of about 175 notebooks). These notebooks are part of our Family Engagement efforts and include math and language arts worksheets, as well as a pouch of school supply-type items to complete each activity (crayons, pencils, dice, a pencil sharpener, glue stick, a deck of playing cards, a small pair of scissors, a stamper and a Scholastic book), and are designed to mitigate summer learning loss. A huge, HUGE thanks to Amy Fackrell for doing an AMAZING job preparing the 'meat' of these notebooks!

We have also been VERY busy preparing for our summer camp opportunities: Camp Picasso (our four-day art camp, currently in its second-year), Extreme Science Camp and Camp Create. We increased the number of Camp Picasso spots to 112 (up from 60 last year) – and still had a wait list, which we also allowed to come. (We have 132 students currently participating.) The Extreme Science Camp and Camp Create (which will run June 10-27th) start on Monday and we have approximately 170 students signed-up between the two camps. Our Uinta Science School is slated July 8-18 (for middle school students) and we will be offering a new camp, 3D Printing Design/Robotics July 22-August 8<sup>th</sup> for 'to be' 4<sup>th</sup>-6<sup>th</sup> graders (which all 30 spots are already filled). As a final note, we are again VERY excited (and appreciative) to have B.O.C.E.S. facilitate the camp registration. A huge extra 'Thank You' in advance to everyone at the front desk for everything that has been (and continues to be done) to streamline this process.

Although this time of year is always particularly crazy ... it's always the season I reflect on how fortunate we are to live and work in a community that is so vested in creating quality opportunities for our children. I am so appreciative of UCSD#1 for their partnership, including their funding contribution that enables us to offer this type of programming at each elementary school, as well as the administrators and departments such as Transportation, Food Services and the Business Office, which are all so amazing to work with and are so helpful in supporting what we strive to do during out-of-school time. Of course, I

also want to thank B.O.C.E.S., in particular Sheila, Mike and Mardi, who do an incredible job with the fiscal and 'business' aspects of this funding source. I recognize this grant greatly increases their workloads and am so very appreciative of their graciousness and expert ability to manage every detail. Thanks so very, very much!

**Western Wyoming Community College  
Evanston Outreach Coordinator's Report  
Traci Dodsworth, Coordinator**

**Summer Enrollment Numbers:** The summer semester began June 3rd. Currently, we have 36 part-time students taking summer courses.

**Fall Enrollment Numbers:** As of June 3rd, we have 14 full-time and 67 part-time students enrolled for the fall semester. This is on an upward trajectory, and we are meeting with students regularly. We do still have students that need to complete placement testing and financial aid prior to registering, so these numbers will pick up during the summer.

**Fall Dual/Concurrent Registration:** Fall registration has started in the high school. We encourage our dual students to register early to ensure that they get the class they want. Students that are new to dual enroll, and have never taken a class, are required to meet with either Mr. Williams or Mrs. McGuire to ensure the student understands the responsibility that goes along with taking a college level course.

**New Concurrent Classes:** We have been working with the high school instructors to get the newest concurrent classes set up and books ordered. The newest classes for fall 2024 semester include the following: Introduction to Cultural Anthropology, American & Wyoming Government, and College Algebra.

**Spring 2024 Honor Roll:** We had many students from Evanston that made the honor roll during the spring semester. **President's List:** 4 students, **Dean's List:** 17 students, and **Part-time-Honor Roll:** 8 students.

**Summer Hours:** Along with the Rock Springs campus, the Evanston Outreach is on summer hours which are Monday – Thursday 7:00am to 5:00pm. Closed on Friday.

**4<sup>th</sup> of July:** The Evanston Outreach will be closed on Tuesday, July 4<sup>th</sup> in observance of Independence Day.

**UINTA B.O.C.E.S. #1 EDUCATION CENTER**  
**ELECTRONIC FUND TRANSFERS**  
 Mar-24

NAME	AMOUNT	DESCRIPTION
Federal Deposit	\$7,792.96	Payroll Withholding & Taxes
Federal Deposit	\$12,058.76	Payroll Withholding & Taxes
Federal Deposit	\$0.00	Payroll Withholding & Taxes
First Bank Merchant Fee	\$55.98	Bank Fees
National Benefit Services	\$75.00	FSA Fee
First Bank Credit Card	\$6,009.11	Payment on Account
Walmart Credit Card	\$1,344.38	Payment on Account
Hartford Insurance	\$0.00	Disability Insurance
Wyoming Retirement	\$7,638.26	Employee Benefits

**Total** \$19,982.70

**Payroll ACH Amount**

NAME	AMOUNT	DESCRIPTION
Payroll EFT	\$49,506.57	Pay Checks
Payroll EFT	\$25,336.65	Pay Checks

**Total** \$74,843.22

**UINTA B.O.C.E.S. #1 EDUCATION CENTER**  
**ELECTRONIC FUND TRANSFERS**  
 Apr-24

NAME	AMOUNT	DESCRIPTION
Federal Deposit	\$8,144.88	Payroll Withholding & Taxes
Federal Deposit	\$11,958.16	Payroll Withholding & Taxes
Payroll EFT	\$47,100.44	Pay Checks
Payroll EFT	\$25,084.46	Pay Checks
National Benefit Services	\$225.00	FSA Fee
First Bank Credit Card	\$7,461.95	Payment on Account
Walmart Credit Card	\$1,480.05	Payment on Account
Wyoming Retirement	\$11,425.44	Employee Benefits
Rocky Mountain Power	\$3,124.71	Utilities
XTL US	\$8,562.98	WyrkShop Equipment
Dept of Workforce Services	\$4,084.08	Unemployment Insurance
All West Communication	\$290.89	Telephone
Dominion Energy	\$2,285.64	Utilities

**Total** \$131,228.68

**Payroll ACH Amount**

NAME	AMOUNT	DESCRIPTION
Payroll EFT	\$47,100.44	Pay Checks
Payroll EFT	\$25,084.46	Pay Checks

**Total** \$72,184.90

# UINTA B.O.C.E.S. #1 EDUCATION CENTER

## ELECTRONIC FUND TRANSFERS

May-24

NAME	AMOUNT	DESCRIPTION
Federal Deposit	\$7,864.90	Payroll Withholding & Taxes
Federal Deposit	\$11.48	Payroll Withholding & Taxes
Federal Deposit	\$7,688.12	Payroll Withholding & Taxes
Federal Deposit	\$5,037.30	Payroll Withholding & Taxes
National Benefit Services	\$75.00	FSA Fee
First Bank Credit Card	\$14,975.31	Payment on Account
Walmart Credit Card	\$1,050.79	Payment on Account
Hartford Insurance	\$131.18	Disability Insurance
Wyoming Retirement	\$66,751.22	Employee Benefits
Wyoming Retirement	\$11,332.42	Employee Benefits
Rocky Mountain Power	\$2,831.82	Utilities
All West Communication	\$294.51	Telephone
Dominion Energy	\$1,723.95	Utilities
Pitney Bowes	\$184.83	Postage Machine
City of Evanston	\$168.29	Utilities

**Total** \$120,121.12

### Payroll ACH Amount

NAME	AMOUNT	DESCRIPTION
Payroll EFT	\$24,240.34	Pay Checks
Payroll EFT	\$26,659.09	Pay Checks
Payroll EFT	\$26,392.71	Pay Checks
Payroll EFT	\$346.31	Pay Checks

**Total** \$77,638.45

# UINTA B.O.C.E.S. #1 EDUCATION CENTER

**Mar-24**

Check	Payee Name	Amount	Description
76170	Agustin Gil	\$ 150.00	Student Incentive
76171	Cook Brothers	\$ 291.92	Advertising
76172	National Benefit	\$ 10.63	Employee Benefits
76173	Rachelle Saxton	\$ 1,000.00	Scholarship
76174	Rocky Mountain Power	\$ 3,108.66	Utilities
76175	VOIDED		
76176	TX Dept of Health Services	\$ 22.00	Grant Expense
76177	UCSD #1	\$ 172.44	Grant Expense
76178-76185	Pay Checks 03.15.24		
76186	VOIDED		
76187	VOIDED		
76188	WY Child Support	\$ 33.48	Child Support
76189	April Walker	\$ 1,000.00	Scholarship
76190	ECDC	\$ 2,622.00	Grant Expense
76191	Morcon	\$ 348.24	Maintenance
76192	Stephanie Peterson	\$ 49.90	Grant Expense
76193	Hartford	\$ 129.47	Employee Benefits
76194	ECDC	\$ 1,386.00	Grant Expense
76195	Morcon	\$ 1,310.32	Maintenance
76196	ECDC	\$ 5,311.00	Grant Expense
76197	Evanston Youth Club	\$ 1,085.50	Grant Expense
76198	Evanston Youth Club	\$ 5,090.44	Grant Expense
76199	Evanston Youth Club	\$ 642.20	Grant Expense
76200	Rave Mobile	\$ 5,000.00	Subscription
76201	Tegeler & Assoc	\$ 55,101.49	Insurance
76202	VOIDED		
76203	All West Communication	\$ 312.61	Utilities
76204	CE Websites	\$ 91.50	Professional Fees
76205	City of Evanston	\$ 168.29	Utilities
76206	National Benefit	\$ 8.43	Employee Benefits
76207	On Your Marks Pest Control	\$ 65.00	Maintenance
76208	Uinta County Herald	\$ 282.00	Subscription
76209	UniFirst	\$ 170.77	Maintenance
76210	Wells Fargo Financial	\$ 357.50	Copier Lease
76211	WWCC	\$ 1,817.21	Dual Enrollments
76212	Ace trash	\$ 235.92	Utilities
76213	Verizon Wireless	\$ 110.21	Telephone
76214	Cameron Harris	\$ 60.00	Community Ed
76215	National Benefit	\$ 55.00	Employee Benefits
76216	VOIDED		
76217	TSACG Consulting	\$ 50.00	Employee Benefits

76218	VOIDED		
76219	Data Recognition Corp	\$ 505.00	Grant Expense
76220	Uinta County Circuit Court	\$ 45.10	Granishment
76221	WY Child Support	\$ 33.48	Child Support
76222-76230	Pay Check 03.29.24		
76231	VOIDED		
76232	Sheila McGuire	\$ 77.00	Telephone
76233	Two Guys Flooring	\$ 2,500.00	WyrkShop Construction
76234	Morcon	\$ 856.30	Maintenance
76235	Mt West Business	\$ 289.86	Copier Contract
76236	Peak Alarm	\$ 379.00	Subscription
76237	Uinta Pressure Washing	\$ 1,250.00	Snow Removal
76238	Sheila McGuire	\$ 53.60	Reimbursement
		\$ 93,639.47	

# UINTA B.O.C.E.S. #1 EDUCATION CENTER

**Apr-24**

Check	Payee Name	Amount	Description
76239	Cazins	\$ 110.69	Maintenance
76240	CE Websites	\$ 91.50	Professional Fee
76241	Dave Norris Construction	\$ 900.00	Snow Removal
76242	National Benefits	\$ 130.30	Employee Benefit
76243	UniFirst	\$ 170.77	Maintenance
76244	WWCC	\$ 12,538.00	Dual Enrollment
<b>76245 - 76249</b>	<b>Pay Checks 04.15.24</b>		
76250	WY Child Support	\$ 33.48	Child Support
76251	Evanston Chamber of Commerce	\$ 8.00	Dues
76252	ECDC	\$ 7,146.44	Grant Expense
76253	Evanston Youth Club	\$ 1,496.20	Grant Expense
76254	Tamra Peterson	\$ 180.00	Telephone
76255	UCSD #1	\$ 172.44	Telephone
76256	ECDC	\$ 5,122.00	Grant Expense
76257	Evanston Youth Club	\$ 4,864.60	Grant Expense
76258	ECDC	\$ 1,323.00	Grant Expense
76259	Evanston Youth Club	\$ 1,087.90	Grant Expense
76260	ECDC	\$ 2,622.00	Grant Expense
76261	Cooks Brothers	\$ 291.92	Advertising
76262	National Benefits	\$ 24.63	Employee Benefit
76263	Hartford	\$ 130.30	Employee Benefit
76264	Uinta County Herald	\$ 787.00	Advertising
76265	USPS	\$ 320.00	Postage
76266	Westar Printing	\$ 185.00	Advertising
76267	Cameron Harris	\$ 60.00	Community Ed
76268	Candy Hamblin	\$ 108.54	Reimbursement
76269	City of Evanston	\$ 177.49	Utilities
76270	Mt West Business	\$ 250.79	Copier Expense
76271	TSACG Consulting	\$ 50.00	Employee Benefit
76272	Wells Fargo Financial	\$ 325.00	Copier Lease
<b>76273 - 76278</b>	<b>Pay Checks 04.16.24</b>		
76279	Ace Trash	\$ 238.44	Utilities
76280	Cameron Harris	\$ 60.00	Community Ed
76281	Creative Ink Images	\$ 548.95	Advertising
76282	Leisa Reiter	\$ 700.00	Office Expense
76283	Leroy Cavazos	\$ 780.00	Civic Orcestra
76284	Miriam Hone	\$ 325.00	Civic Orcestra
76285	Sara Maisey	\$ 300.00	Civic Orcestra
76286	Shannon Williams	\$ 1,000.00	Scholarship
76287	Uinta Lock & Key	\$ 100.00	Maintenance
76288	Victoria Cavazos	\$ 900.00	Civic Orcestra



76289	USCSD #1	\$ 14,204.00	Employee Benefit
76290	Two Guys Flooring	\$ 2,987.50	WyrkShop Construction
76291	Verizon	\$ 103.16	Telephone
76292	A & B Electric	\$ 2,660.00	WyrkShop Construction
76293	VOIDED		
76294	CE Websites	\$ 91.50	Professional Fees
76295	VOIDED		
76296	On Your Mark Pest Control	\$ 65.00	Maintenance
76297	Pitney Bowes	\$ 144.00	Office Expense
76298	Smiths	\$ 23.50	Grant Expense
76299	National Benefits	\$ 165.00	Employee Benefit
76300	Michelle Porcelli	\$ 3,000.00	Women's Conference
76301	WY Child Support	\$ 33.48	Child Support
76302 - 76310	Pay Checks 04.30.24		
76311	UCSD #1 Nutrition Services	\$ 2,437.50	Women's Conference
76312	Mike Williams	\$ 505.18	Reminbursement
76313	Evanston Rodeo Series	\$ 450.00	Advertising
76314	Jared Lundholm	\$ 60.00	Community Ed
76315	National Benefits	\$ 8.43	Employee Benefit
76316	Stephanie Anderson	\$ 225.34	Community Ed
76317	Uinta Lock & Key	\$ 35.00	Maintenance
		\$ 72,858.97	

# UINTA B.O.C.E.S. #1 EDUCATION CENTER

**May-24**

Check	Payee Name	Amount	Description
76318	UCSD #1	\$ 2,300.00	Women's Conference
76319	Cook's Brothers	\$ 291.92	Advertisement
76320	NCCER	\$ 16.00	IST Expense
76321	Peak Alarm	\$ 166.47	Professional Fees
76322	UniFirst	\$ 683.08	Maintenance
<b>76323-76328</b>	<b>Pay Checks</b>		
76329	Wy Child Support	\$ 33.48	Child Support
<b>76330-76332</b>	<b>Pay Checks</b>		
76333	Ace Trash	\$ 238.17	Utilities
76334	April Walker	\$ 1,000.00	Scholarship
76335	Austin Moon	\$ 1,000.00	Scholarship
76336	Cengage Learning	\$ 85.00	IST Expense
76337	Compassionate Journey	\$ 4,617.24	Grant Expense
76338	Creative Ink Images	\$ 108.00	Advertisement
76339	David Day	\$ 1,000.00	Scholarship
76340	Deputy Clerk of District Court	\$ 11.12	Grant Expense
76341	Mt West Business	\$ 348.79	Copier Expense
76342	National Adult Edu Honor Society	\$ 55.00	Grant Expense
76343	National Benefit	\$ 244.34	Employee Benefit
76344	Tom's HVAC	\$ 1,348.95	Maintenance
76345	Uinta County Herald	\$ 328.00	Advertisement
76346	Wells Fargo Financial	\$ 325.00	Copier Lease
76347	Westar Printing	\$ 370.00	Women's Conference
76348	UCSDS #1	\$ 14,204.00	Employee Benefit
76349	ECDC	\$ 3,116.00	Grant Expense
76350	Evanston Youth Club	\$ 2,088.40	Grant Expense
76351	ECDC	\$ 6,982.00	Grant Expense
76352	Evanston Youth Club	\$ 4,686.70	Grant Expense
76353	ECDC	\$ 1,512.00	Grant Expense
76354	Evanston Youth Club	\$ 923.10	Grant Expense
76355	UCSD #1	\$ 172.44	Grant Expense
76356	Erica Hansen	\$ 857.51	Reimbursement
76357	Amy Fackrell	\$ 9.74	Reimbursement
76358	Mardi Woodward	\$ 1,301.86	Reimbursement
76359	Lynn Harp	\$ 461.25	Reimbursement
76360	Sheila McGuire	\$ 120.00	Telephone
76361	VOIDED		
<b>76362-76369</b>	<b>Pay Checks</b>		
76370	Wy Child Support	\$ 33.48	Child Support
76371	CE Websites	\$ 91.50	Professional Fees
76372	Kone	\$ 1,431.51	Maintenance

76373	Mike Williams	\$ 56.21	Reimbursement
76374	National Benefit	\$ 14.62	Employee Benefit
76375	Rotary Club	\$ 78.50	Dues
76376	Sheila McGuire	\$ 53.60	Reimbursement
76377	TSA Consulting	\$ 50.00	Employee Benefit
76378	VOIDED		
76379	Verizon	\$ 103.16	
76380	WWCC	\$ 50,000.00	Grant Expense
76381	UniFirst	\$ 7.88	Maintenance
76382	VOIDED		
76383	VOIDED		
76384	Shandra Johnson	\$ 484.84	Pay Check
76385	David Day	\$ 407.92	Grant Expense
76386	William Amblin	\$ 10.00	Grant Expense
76387	Domino's Pizza	\$ 21.98	Grant Expense
76388	National Benefit Services	\$ 12.02	Employee Benefit
76389	Nicole Robinette	\$ 1,000.00	Scholarship
76390	Uinta Lock & Key	\$ 35.00	Maintenance
		\$ 104,897.78	

# UINTA B.O.C.E.S. #1

## 2023-2024 Budget

2023-2024	Amount Thru 5/28/24	Percentage
-----------	------------------------	------------

### REVENUES

TAX RECEIPTS	800,000	715,852	89%
TUITION & FEES	100,000	50,114	50%
I.S.T. MEMBERSHIP/SUBSCRIB.	10,000	1,295	13%
EARNINGS ON INVESTMENTS	10,000	20,055	201%
GRANTS	1,348,265	1,209,015	90%
OTHER RECEIPTS	4,000	14,962	374%
DONATIONS	5,000	72,006	1440%
UCSD #1 REIMBURSEMENTS	75,000	75,000	100%
TEXTBOOK/SOFTWARE SALES	1,000	2,831	283%
LEASE INCOME	135,221	117,555	87%
BOCES XPRESS SALES			
<b>TOTAL REVENUES</b>	<b>\$2,488,487</b>	<b>\$2,278,685</b>	<b>92%</b>

### EXPENDITURES

SALARIES & WAGES	1,094,752	1,026,091	94%	180,205
FICA TAX EXPENSE	83,748	75,827	91%	13,786
WYO RETIREMENT	125,004	187,188	150%	12,000
WORKER'S COMP	10,488	12,304	117%	1,200
INSURANCE EXPENSE	154,444	112,324	73%	11,000
PROPERTY AND LIABILITY INSURANCE	49,000	55,101	112%	-
WESTERN CONTRACT	200,000	150,000	75%	20,000
PURCHASED SERVICES	477,505	333,350	70%	45,002
INSTRUCTIONAL SERVICES	1	4,081	408100%	600
BOARD OF DIRECTORS EXPENSE	2,000	80	4%	50
UTILITIES	64,500	64,562	100%	5,811
TELEPHONE/INTERNET	10,000	7,530	75%	678
REPAIRS & MAINTENANCE	74,000	50,425	68%	4,538
TRAINING, TRAVEL & MEALS	20,000	26,447	132%	2,380
COPY MACHINE MAINT. & EXPENSE	10,000	10,182	102%	916
POSTAGE METER RENT	1,500	1,107	74%	100

Estimated  
Remaining

POSTAGE & FREIGHT	5,000	1,933	39%	174
PRINTING, ADVERTISING, PROMOS	38,900	24,960	64%	4,000
TUITION	32,500	70,439	217%	2,000
SCHOLARSHIPS & PROMOTIONS	22,500	23,397	104%	2,000
STAFF EDUCATION	3,000	1,000	33%	-
DRIVER'S ED CAR EXPENSE	5,000	785	16%	500
INSTRUCTIONAL SUPPLIES	80,000	199,293	249%	17,936
COMPUTER SOFTWARE	10,000	2,262	23%	200
OFFICE SUPPLIES	9,000	6,529	73%	588
FOOD SUPPLIES	10,851	3,807	35%	400
OTHER SUPPLIES & MATERIALS	35,000	6,441	18%	1,500
MAGAZINES & DUES	5,000	3,031	61%	100
DUAL/CONCURRENT TEXTBOOKS	5,000	14,244	285%	
DUAL/CONCURRENT EQUIPMENT	10,000	0	0%	
IT EQUIPMENT	18,500	38	0%	1,000
FURNITURE & EQUIPMENT	24,000	20,382	85%	5,000
BUILDING REPAIRS	50,000	46,672	93%	15,000
I.S.T. EXPENSES	20,000	0	0%	2,000
NURSING PROGRAM	6,000	3,641	61%	
MISCELLANEOUS COSTS	11,400	700	6%	500
PARTICIPANT INCENTIVES	1	500	50000%	500
COMMUNITY EVENTS	1	10,243	1024300%	1,000
BANK SERVICE CHARGES	1	1,023	102300%	100
<b>TOTAL EXPENSES</b>	<b>\$2,778,596</b>	<b>\$2,557,919</b>	<b>92%</b>	<b>352,763</b>

Percent of Year Elapsed

91%

Projected Budget  
Amendment  
\$132,086

**DUAL ENROLLMENT TUITION BREAKDOWN**

Fall Regular	\$ 19,171.00
Fall Late	\$ 10,033.00
Spring Regular	\$ 18,208.00
Spring Late	\$ 12,560.00
<b>TOTAL</b>	<b>\$ 59,972.00</b>

# UINTA BOCES #1

## 2024-2025 BUDGET

Preliminary

2024-2025	23-24	Variance
-----------	-------	----------

### REVENUES

TAX RECEIPTS	820,000	800,000	20,000
TUITION & FEES	50,000	100,000	-50,000
IST MEMBERSHIP/SUBSCRIB	2,000	10,000	-8,000
EARNINGS ON INVESTMENTS	12,000	10,000	2,000
GRANTS	1,371,441	1,348,265	23,176
OTHER RECEIPTS	4,000	4,000	0
DONATIONS	20,000	5,000	15,000
UCSD1 REIMBURSEMENTS	75,000	75,000	0
TEXTBOOK/SOFTWARE SALES	1,000	1,000	0
LEASE INCOME	144,996	135,221	9,775
TOTAL REVENUES	2,500,436	2,488,486	11,950
TRANSFER RESERVE ACCT	97,677	251,196	-153,519
TOTAL			0

### EXPENDITURES

SALARIES & WAGES	948,353	1,093,423	-145,070
FICA TAX EXPENSE	78,631	83,647	-5,016
WYO RETIREMENT	132,847	126,941	5,906
WORKER'S COMP	8,173	10,453	-2,280
INSURANCE EXPENSE	111,535	115,063	-3,528
PROPERTY & LIABILITY INSURANCE	55,101	49,000	6,101
WESTERN CONTRACT	200,000	200,000	0
PURCHASED SERVICES	463,774	477,505	-13,731
INSTRUCTIONAL SERVICES	5,000	0	5,000
PARTICIPANT INCENTIVES	2,000	0	2,000
BOARD OF DIRECTORS EXPENSE	1,000	2,000	-1,000
UTILITIES	68,000	64,500	3,500
TELEPHONE/INTERNET	10,000	10,000	0
REPAIRS & MAINTENANCE	74,000	74,000	0
BANK SERVICE CHARGES	1,200	0	1,200
TRAINING, TRAVEL & MEALS	20,000	20,000	0
COPY MACHINE MAINT. & EXPENSE	10,000	10,000	0

POSTAGE METER RENT	1,500	1,500	0
POSTAGE & FREIGHT	4,000	5,000	-1,000
PRINTING, ADVERTISING, & PROMOS	32,000	38,900	-6,900
TUITION	60,000	32,500	27,500
SCHOLARSHIPS	22,500	22,500	0
STAFF EDUCATION	3,000	3,000	0
DRIVER'S ED CAR EXPENSE	3,000	5,000	-2,000
INSTRUCTIONAL SUPPLIES	100,000	80,000	20,000
IT SOFTWARE/PROGRAMMING	5,000	10,000	-5,000
OFFICE SUPPLIES	8,000	9,000	-1,000
FOOD SUPPLIES	9,000	10,851	-1,851
OTHER SUPPLIES & MATERIALS	30,500	35,000	-4,500
MAGAZINES & DUES	3,000	5,000	-2,000
DUAL/CONCURRENT TEXTBOOKS	20,000	5,000	15,000
DUAL/CONCURRENT EQUIPMENT	5,000	10,000	-5,000
IT EQUIPMENT	15,000	18,500	-3,500
FURNITURE & EQUIPMENT	15,000	24,000	-9,000
BUILDING MAJOR REPAIRS	50,000	50,000	0
IST EXPENSES	10,000	20,000	-10,000
NURSING PROGRAM	6,000	6,000	0
MISCELLANEOUS COSTS	6,000	11,400	-5,400
TOTAL EXPENSES	2,598,113	2,739,683	-141,570