Minutes of the

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
And
WESTERN WYOMING COMMUNITY COLLEGE

Once the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Uinta B.O.C.E.S. #1
_XX_ Regular ___Called

Date July 8, 2026

Trustees Attending:
Dan Wheeler
Brian Woodward
Dave Bennett
Jim Jessen (Remote)
Robby Lee (Remote)

Also Attending Were:
Sheila McGuire
Mardi Woodward

CHAIRPERSON/CLERK CERTIFICATION
These minutes are a true account of the proceedings, approved by a majority vote of a quorum of the membership.

Dan Wheeler

Chairperson Signature

Clerk Signature

Chairperson Wheeler called the meeting to order at 6:02 p.m. There being a quorum present, the meeting was adjourned by Chairperson Wheeler at 7:11 p.m.

I. WELCOME AND CALL TO ORDER
Chairperson Wheeler called the meeting to order

II. APPROVAL AND SETTING OF AGENDA

Motion to approve: Brian Woodward

Second: Jimm Jessen
Vote: Unanimous Motion Carries

III. REVIEW AND APPROVAL OF MINUTES

Motion to approve: Jim Jessen
Second: Robbie Lee
Vote: Unanimous Motion Carries

IV. SCHEDULE OF BILLS

A. General Fund

Computer-generated checks 77481 through 77548 totaling $150,406.70 and Electronic Fund Transfers in the amount of $112,167.58 to be issued in payment of May and June bills as duly audited in the amount of $262,574.28.

B. Payroll Fund

Computer-generated checks totaling $10,000.56 and Electronic Transfers Fund of $142,210.57 to be issued in payment of May and June payroll as duly audited in the total amount of $152,211.13.

C. Bills to be paid prior to the next Board meeting

- All payroll checks related to current Uinta B.O.C.E.S. #1 employees' payroll for pay periods prior to the next regularly scheduled board meeting
- All expenditures that fit within the approved 2026 - 2027 Uinta B.O.C.E.S. #1 approved budget.

The Executive Director is authorized to approve these vouchers and have checks issued. The bills paid before board approval will be verified at the next board meeting

Motion to approve: Brian Woodward
Second: Jim Jessen
Vote: Unanimous Motion Carries

V. Communications

A. Vistors to Address the Board - None

B. B.O.C.E.S. Director's Report – No Director's Report – Budget Meeting Only

Banking Update

The Director reported that First Bank implemented a new sweep account without notifying current administration. Notification had been sent to a former employee's email despite previous requests to update contact information.

The issue resulted in the checking account temporarily appearing to have a zero balance, causing concern until the funds were located in the sweep account. Staff now monitor both accounts daily.

The Board discussed requesting First Bank maintain a minimum balance in the checking account to reduce confusion and administrative burden.

C. B.O.C.E.S. Board Roundtable

VI. NEW BUSINESS

A. 2026 - 2027 Budget Approval

The Director presented the proposed FY2026-2027 budget and reviewed the final FY2025-2026 budget comparison.

- Fiscal year ended with a positive balance.
- Numerous facility and program improvements were completed while remaining under budget.
- Health insurance costs are expected to be lower than originally projected due to changes in the school district's insurance provider and reduced employee participation.
- Wyoming Retirement contributions increased as required.
- No employee salary increases were included at this time due to uncertainty surrounding property tax revenue and the November election. Salary adjustments may be considered later in the fiscal year if revenues remain stable.

Dual Enrollment

The Board discussed ongoing uncertainty regarding state funding for dual enrollment. Following meetings with the school district and Western Wyoming Community College:

- Approximately half of the previous tuition allocation was moved to dual/concurrent enrollment equipment.
- Remaining tuition funds will be retained until state funding guidelines become clearer.
- Future equipment purchases may support computer science, cybersecurity, welding, and other concurrent enrollment programs.

Property Tax Revenue

Property tax receipts exceeded budget projections by more than $100,000.

Due to uncertainty surrounding future property tax legislation, conservative revenue estimates were used in the proposed budget.

Prometheus Hyperscale Community Benefit Agreement

The Director updated the Board regarding ongoing Community Benefit Agreement (CBA) negotiations with Prometheus Hyperscale.

Current priorities include:

- Funding for workforce development programs.
- Equipment and facilities to support data center technician training.
- Development of programs utilizing available classroom space.
- Support for qualified instructors.
- Creation of internship and scholarship opportunities.

The committee expects to submit the proposed agreement following county attorney review. The Director also reported discussions with Target Hospitality regarding workforce training opportunities for future employees.

Motion to approve: Brian Woodward
Second: Jim Jessen
Vote: Unanimous Motion Carries

B. Western Community College – MOA Amendment 26-27

The Board reviewed an amendment to the annual agreement with Western Wyoming Community College.

The amendment reduces the annual administrative services payment from **$200,000 to $160,000**, payable in quarterly installments, while all other provisions of the agreement remain unchanged.

Motion to approve: Jim Jessen
Second: Robbie Lee
Vote: Unanimous Motion Carries

C. Approval of Depositories for 2026-2027:

1st Bank

BMO / First Citizens Bank

State Bank

Wells Fargo Bank

Trona Valley Federal Credit Union

Uinta Bank / Tanager Bank

WYO-Star

Wyoming Government Investment Fund

Axos Bank (online)

Discussion included the recently implemented sweep account at First Bank and potential future banking changes.

Motion to approve: Brian Woodward
Second: Jim Jessen
Vote: Unanimous Motion Carries

VII. Old Business

No items.

VIII. Executive Session

IX. Adjournment

Next meeting: **September 09, 2026 – 6:00 PM**

Meeting adjourned at 7:11 pm

Motion to approve: Brian Woodward
Second: Dave Bennett
Vote: Unanimous Motion Carries