

Minutes of the  
**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
of  
**UINTA COUNTY SCHOOL DISTRICT NO. ONE**  
and  
**WESTERN WYOMING COMMUNITY COLLEGE**

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When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

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**Meeting Location:** Educational Service Center

XX Regular      \_\_\_\_\_ Called

**Date:** August 16, 2016

**Trustees Attending:**

Julie Burleigh  
Mark Madia  
Josh Welling (audio)  
Dave Bennett

**Also Attending Were:**

Mike Williams  
Candy Hamblin  
Heidi Currutt

**CHAIRPERSON/CLERK  
CERTIFICATION**

*These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.*

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***Chairperson Signature***

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***Clerk Signature***

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The meeting was called to order by Chairperson Burleigh at 6:12 p.m. There being a quorum present the meeting was adjourned by Chairperson Burleigh at 6:18 p.m.

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**I. WELCOME AND CALL TO ORDER**

Chairperson Burleigh called the meeting to order at 6:12 p.m.

**II. APPROVAL AND SETTING OF AGENDA**

Motion to approve Agenda: Mark Madia

Second: Dave Bennett

Vote: Unanimous, motion carries

**III. REVIEW AND APPROVAL OF MINUTES**

With the change for approved bills from Wyo Stare to Wyo Star in July's minutes.

With the change for summer to fall in Marketing and Corporate Training first paragraph.

Motion: Dave Bennett

Second: Mark Madia

Vote: Unanimous, motion carries

#### **IV. SCHEDULE OF BILLS**

##### **A. General Fund**

Motion: Josh Welling to approve amount of \$79,543.13

Second: Dave Bennett

Vote: Unanimous, Motion Carries

##### **B. Payroll**

Motion: Josh Welling to approve amount of \$52,074.36

Second: Dave Bennett

Vote: Unanimous, Motion Carries

##### **C. Bills Prior to Next Board Meeting as Listed**

Motion to approve all expenditures as presented: Josh Welling

Second: Dave Bennett

Vote: Unanimous, Motion Carries

#### **V. CLOSE MEETING**

**A.** Due to board member not feeling well there was a motion to close the meeting

by: Dave Bennett at 6:18 pm

Second: Mark Madia

Vote: Unanimous, Motion Carries

#### **VI. COMMUNICATIONS**

##### **A. Visitors to Address the Board**

##### **B. B.O.C.E.S. Roundtable**

##### **C. Director's Report (informal information)**

###### **In addition to the Director's Report**

Mike reported that the first meeting for WRC is moving forward and has a meeting scheduled for Tuesday, August 23 at 11:00 am.

BOOST will begin in September. There have been 160 students go through the program with a 90% completion rate.

Shannon Williams resigned and is now working for WWCC. Uinta B.O.C.E.S will hire someone to replace the front desk position but other duties will be absorbed within the staff currently working. This will save the B.O.C.E.S. around \$30,000 a year.

Mike will be traveling to Atlanta, GA in Sept for WRC meeting/training

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#### **D. WWCC Coordinator's Report**

##### **In addition to WWCC Coordinator's Report**

Shannon Williams has been hired through WWCC and is excited that she has joined the team.

Ned Hill is teaching First Time Success for new students to WWCC already.

Current numbers for full time students are 44 and part time students are 80.

Brian Hill has been approved to teach French and Uinta B.O.C.E.S. #1 paid for the new books for this class.

New Student Orientation is scheduled for Thursday, August 18, 2016.

Adjunct Faculty meeting had 20 instructors attend. The meeting was combined with Mountain View's Outreach.

Heidi also thanked the B.O.C.E.S. #1 for the 3 RN Scholarships for WWCC Students.

#### **VII. NEW BUSINESS**

- A.** Bridge Scholarships – Mike told Heidi that Uinta B.O.C.E.S. #1 has in the past been able to offer scholarships to those students who will receive financial but will not receive it in time before the semester starts. The student would then have to pay the B.O.C.E.S. back once their financial aid is received it.
- B.** It was brought up to possibly move the board meeting's to quarterly meetings instead of monthly. Discussion regarding this will be on the agenda for September's board meeting.

**VIII. OLD BUSINESS**

**IX. NEXT MEETING**

Tuesday, September 20, 2016 – 6:00 pm

Uinta B.O.C.E.S. #1

1013 W. Cheyenne Dr., Evanston WY

**X. ADJOURNMENT**

Board Approved:

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