

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Educational Service Center

XX Regular _____ Called

Date: May 17, 2016

**CHAIRPERSON/CLERK
CERTIFICATION**

These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.

Trustees Attending:

Julie Burleigh
James Roth
Dr. Thomas Spicer (audio)
Richard Baxter, III
Dave Bennett

Chairperson Signature

Also Attending Were:

Mike Williams
Kiley Ingersoll
LaDean Andreasen
Heidi Currutt

Clerk Signature

The meeting was called to order by Chairperson Burleigh at 6:04 p.m. There being a quorum present the meeting was adjourned by Chairperson Burleigh at 6:30 p.m.

I. WELCOME AND CALL TO ORDER

Chairperson Burleigh called the meeting to order at 6:04 p.m.

RESOLUTION/ACTION ITEMS

II. APPROVAL AND SETTING OF AGENDA

Motion: James Roth to approve the setting of the agenda

Second: Richard Baxter, III

Vote: Passed

III. REVIEW AND APPROVAL OF MINUTES

Board Meeting April 19, 2016

Motion: Dave Bennett

Second: Dr. Thomas Spicer

Vote: Passed

IV. SCHEDULE OF BILLS

A. General Fund

Motion: James Roth to approve amount of \$144,398.97

Second: Richard Baxter, III

Vote: Passed

B. Payroll

Motion: James Roth to approve amount of \$77,138.39

Second: Richard Baxter, III

Vote: Passed

C. Bills Prior to Next Board Meeting as Listed

Motion: James Roth to approve

Second: Richard Baxter, III

Vote: Passed

V. COMMUNICATIONS

A. Visitors to Address the Board

B. B.O.C.E.S. Roundtable

Julie Burleigh thanked James Roth for leading the board meeting last month.

C. Director's Report

In addition to the written report:

Mike Williams stated our Uinta B.O.C.E.S. #1 graduation is going to be on Saturday, May 21, 2016.

Mike Williams stated the new grant for our BOOST program is coming up. There are several little changes, but we will hopefully be up and running next year again.

Mike Williams stated that the TRiO program which moved under the University of Wyoming several years ago has been reorganized. The grant was rewritten, and the office here will be shut down. The position has been moved to Rock Springs. Mike Williams stated Uinta B.O.C.E.S. #1 will be

training staff to help with financial aid because of the lack of services that will be lost. Bonnie Straw has been the TRiO coordinator here under the University of Wyoming grant.

Mike Williams stated the upcoming budget does not look as positive as it has in past years. Mike Williams stated we are working on a budget we feel as if we can live with, without major changes to programs and personnel. Mike Williams stated that some changes would have to be made.

James Roth asked what the estimate was from the county assessment. LaDean Andreasen stated that estimates at this point are looking at approximately a \$225,000 drop in our revenue. Dave Bennett stated the whole state is suffering.

D. WWCC Coordinator's Report

In addition to the written report:

Heidi Currutt stated the end of the semester went really well. Heidi stated she wanted to thank the Uinta B.O.C.E.S. #1 staff for helping proctor several exams because she was short-handed.

Heidi Currutt stated she is working on getting two new instructors approved for concurrent class.

Heidi Currutt stated they have been busy doing Work Keys testing as well.

Heidi Currutt stated she met in Rock Springs about the brewery certificate and they are moving forward. Her hope is that this will get approved.

Enrollment for Fall is currently at 47 students. There have also been several dual and concurrent students who have been coming in to sign up for classes. Heidi Currutt stated she would be sending them to Mike Williams for approval soon.

Heidi Currutt stated Donna Cornia will be retiring in June. We will be holding an open house on June 21 all day to celebrate.

Heidi Currutt stated WWCC Evanston Campus have moved to summer hours this week. They will be Monday – Thursday 7 am – 5 pm. Uinta B.O.C.E.S. #1 is open on Fridays. WWCC Evanston Campus will also be closed on Memorial Day.

VI. NEW BUSINESS

A. 2015-2016 Budget Amendment

Motion: Dave Bennett moved to approve the 2015-2016 budget amendment as presented

Second: Richard Baxter, III

Vote: Passed

Discussion: Mike Williams stated that after the budget was set for 2015-2016, we received funding through Cohort 11 for the afterschool program. This cohort effects ECDC and the Boys and Girls Club and benefits the K-12 afterschool program.

VII. OLD BUSINESS

VIII. NEXT MEETING

Tuesday, June 21, 2016 – 6:00 p.m.

Uinta B.O.C.E.S. #1

1013 W Cheyenne Drive

IX. ADJOURNMENT

Per Chairperson Burleigh at 6:30 p.m.

Board Approved: