

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Educational Service Center

 XX Regular Called

Date: April 19, 2016

Trustees Attending:

Julie Burleigh (Audio)
James Roth
Dr. Thomas Spicer
Richard Baxter, III
Mark Madia

Also Attending Were:

Mike Williams
Kiley Ingersoll
LaDean Andreasen
Heidi Currutt

**CHAIRPERSON/CLERK
CERTIFICATION**

These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.

Chairperson Signature

Clerk Signature

The meeting was called to order by Clerk Roth at 6:08 p.m. There being a quorum present the meeting was adjourned by Clerk Roth at 6:47 p.m.

I. WELCOME AND CALL TO ORDER

Clerk Roth called the meeting to order at 6:08 p.m.

RESOLUTION/ACTION ITEMS

II. APPROVAL AND SETTING OF AGENDA

Motion: Mark Madia to approve the setting of the agenda

Second: Richard Baxter, III

Vote: Passed

III. REVIEW AND APPROVAL OF MINUTES

Board Meeting March 15, 2016

Motion: Dr. Thomas Spicer

Second: Richard Baxter, III

Vote: Passed

IV. SCHEDULE OF BILLS

A. General Fund

Motion: Mark Madia to approve amount of \$200,587.00

Second: Dr. Thomas Spicer

Vote: Passed

B. Payroll

Motion: Mark Madia to approve amount of \$84,526.33

Second: Dr. Thomas Spicer

Vote: Passed

C. Bills Prior to Next Board Meeting as Listed

Motion: Mark Madia to approve

Second: Dr. Thomas Spicer

Vote: Passed

V. COMMUNICATIONS

A. Visitors to Address the Board

B. B.O.C.E.S. Roundtable

C. Director's Report

In addition to the written report:

Mike Williams stated he has been working closely with Western Wyoming Community College with the Work Ready Communities and they have been talking about more ways in which we can be serving the entire community and region.

Mike Williams stated Kiley Ingersoll and I both attended the WWCC in-service.

Mike Williams stated the BOOST session started yesterday. There are seven to 8 young faces that are now in our building working on social skills, employment skills, and their high school equivalency.

Mike Williams read a letter from a former BOOST student as follows:

“Dear Carol,

These few weeks together, have made a difference in my life and I have you to thank for that. I feel I took one big step in the direction of success, and accomplished a goal.

One reason I am writing this, is to show you that what you have done for me means the world to me. You have treated me with the best respect and have only wanted me to see me succeed. I feel safe being around you and that makes me comfortable.

Something I believe that is helping me is the teaching environment you have set up, and believe it will continue to help other students like me in the future. You are more one on one with me, and you won't give up till I completely understand the problem, and I am thankful for this.

Another thing that I am thankful for, is how you go out of your way to make sure we have food to eat, each and every week. You doing that helps me get a good amount of food during the day.

I just want you to know that I will always remember you. The think you have taught me will forever be in my brain. You have made a great impression on my life and I hope to share that knowledge with my kids. I wish the class wasn't coming to an end so fast, but yet again it's time to move forward in life. I will always wish you luck. Thank you.

Sincerely”

Mike Williams stated that the BOOST program has over a 90% success rate and over 120 students. Mike Williams stated Carol Bourland has been the teacher from the start and is a big portion of this success. James Roth stated it is one of the bigger life-changing programs we offer and is amazing the impact it has on each individual. James Roth stated it is one of the programs we should be most proud of in our facility. Dr. Thomas Spicer stated it changes how students feel about themselves. Mike Williams agreed and stated a tagline for the program is Carol will believe in you, until you believe in yourself.

Mike Williams stated we are continually looking for a plan to keep the Family Literacy program. We have been working hard to get childcare paid for through DFS for students while they come up to Uinta B.O.C.E.S. #1 for schooling if we do not find any additional funding. We are also about to submit a grant the Uinta County Commissioners gave permission for us to write. We are hopeful for this funding.

Mike Williams stated the Wyoming Cancer Resource Services is changing fiscal sponsors. The new fiscal sponsor is their own 501c3 and will take over administration of the grant as of June 30, 2016. We did offer to stay on as fiscal sponsor if they needed us too, but do believe the new organization is a better fit for the objectives of the entire grant. Wyoming Cancer Resource Services may rent space from us and stay in the facility.

D. WWCC Coordinator's Report

In addition to the written report:

Heidi Currutt stated early registration starts on April 6 and April 7. As of today, WWCC has 28 students registered. Heidi Currutt stated she has also registered several students who will be attending in Rock Springs as well.

Heidi Currutt stated summer registration is at 29 students and going really well.

Western Wyoming Community College's graduation is on May 13 and Heidi Currutt stated she would be attending. Heidi Currutt stated the Evanston Campus has 13 students who will be graduating.

Heidi Currutt stated the brewing certificate did pass through curriculum. Heidi Currutt stated both her and Nancy Johnson will work on getting it passed through the college commission. Meike Madrid did provide a great thank you letter and letter of support for the community.

Heidi Currutt stated that In-service was motivating and now we are moving toward acting on new ideas that incorporate both WWCC and Uinta B.O.C.E.S. #1.

Heidi Currutt stated Donna Cornia has worked for WWCC for a long time and will be retiring in June. We will be holding an open house.

Heidi Currutt stated WWCC Evanston Campus will be moving to summer hours. They will be Monday – Thursday 7 am – 5 pm. Uinta B.O.C.E.S. #1 is open on Fridays.

VI. NEW BUSINESS

A. Chevron Lease

Motion: Richard Baxter, III moved to accept the new lease as presented.

Second: Mark Madia

Vote: Passed

Discussion: LaDean Andreasen stated it was time to renew Chevron's lease with Uinta B.O.C.E.S. #1. The terms of the new lease increase the rate by \$0.50 per square foot and ask for a 90 day notice. This will effectively be a month to month lease with 90 day notice. Dr. Thomas Spicer asked how much space they lease. LaDean Andreasen stated approximately 10,400 square feet. Mike Williams recommended the lease be accepted.

VII. OLD BUSINESS

VIII. NEXT MEETING

Tuesday, May 17, 2016 – 6:00 p.m.

Uinta B.O.C.E.S. #1

1013 W Cheyenne Drive

IX. ADJOURNMENT

Per Clerk Roth at 6:47 p.m.

Board Approved: May 17, 2016