

Minutes of the  
**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
of  
**UINTA COUNTY SCHOOL DISTRICT NO. ONE**  
and  
**WESTERN WYOMING COMMUNITY COLLEGE**

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When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

**Meeting Location:** Educational Service Center

XX Regular      \_\_\_\_\_ Called

**Date:** March 15, 2016

**CHAIRPERSON/CLERK  
CERTIFICATION**

*These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.*

**Trustees Attending:**

Julie Burleigh  
Dave Bennett  
James Roth  
Dr. Thomas Spicer  
Richard Baxter, III

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***Chairperson Signature***

**Also Attending Were:**

Mike Williams  
Kiley Ingersoll  
LaDean Andreasen  
Heidi Currutt  
Trudy Biorn

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***Clerk Signature***

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The meeting was called to order by Chairperson Burleigh at 6:04 p.m. There being a quorum present the meeting was adjourned by Chairperson Burleigh at 6:45 p.m.

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**I. WELCOME AND CALL TO ORDER**

Chairperson Burleigh called the meeting to order at 6:04 p.m.

**RESOLUTION/ACTION ITEMS**

**II. APPROVAL AND SETTING OF AGENDA**

Motion: James Roth to approve the setting of the agenda

Second: Dave Bennett

Vote: Passed

**III. REVIEW AND APPROVAL OF MINUTES**

Board Meeting February 16, 2016

Motion: Dave Bennett

Second: Dr. Thomas Spicer

Vote: Passed

**IV. SCHEDULE OF BILLS**

**A. General Fund**

Motion: Richard Baxter, III to approve amount of \$123,655.84

Second: Dr. Thomas Spicer

Vote: Passed

**B. Payroll**

Motion: Richard Baxter, III to approve amount of \$89,802.18

Second: Dr. Thomas Spicer

Vote: Passed

**C. Bills Prior to Next Board Meeting as Listed**

Motion: Richard Baxter, III to approve

Second: Dr. Thomas Spicer

Vote: Passed

**V. COMMUNICATIONS**

**A. Visitors to Address the Board**

**B. B.O.C.E.S. Roundtable**

**C. Director's Report**

In addition to the written report:

Mike Williams stated the Family Literacy Program was not re-funded. The overall net effect to Uinta B.O.C.E.S. #1 is a \$100,000 loss and \$100,000 loss to ECDC. Mike Williams stated we are currently looking for other options for funding. Dr. Thomas Spicer asked how many salaries are effected. Mike Williams stated a total of 1 ½ FTE. Mike Williams stated there is a possibility of losing a position, but he wants to look at all other options.

Mike Williams stated he attended a Work Ready Conference with Dr. Leach, Daniel Perusich, Dave Throgmorton, and Maggie Bartlett. The conference focused on Work Keys and Work Ready Communities. The overall vision is to develop all of WWCC's region into Work Ready Communities. The program helps people to see what level is needed for the workforce in that

community, what level they are currently at, and provide remedial training if needed. James Roth stated this would raise the competency of the entire workforce as well as raise awareness for companies coming into the area. James Roth also stated that with a certified workforce companies can use smaller populations to recruit.

Mike Williams stated the Uinta B.O.C.E.S. #1 graduation is May 21 at 11 AM at Evanston Middle School. All our graduates have been invited to participate.

#### **D. WWCC Coordinator's Report**

In addition to the written report:

Heidi Currutt met with Mike Williams at the high school to keep the dialog going about dual and concurrent classes. Dan Meyer has been approved to teach psychology.

Heidi Currutt stated F block classes started this week. Heidi learned from Ned Hill that several students didn't have their books.

Heidi Currutt stated 10 students took the TEAS test and their results were sent along to campus for their nursing applications. The CAN class will start on April 4, 2016.

Heidi Currutt stated the financial aid training in Rock Springs was very beneficial. Heidi stated they were thankful that the financial aid office allowed them to come over and spend time with them and teach us.

Heidi Currutt stated Aaron Jensen with the education department is coming over to talk to students about transferring and new program changes on March 31.

Heidi Currutt stated that 13 candidates have applied for graduation.

#### **VI. NEW BUSINESS**

#### **VII. OLD BUSINESS**

#### **VIII. EXECUTIVE SESSION**

Motion: Dave Bennett to move into Executive Session to discuss contract at 6:27 p.m.

Second: Richard Baxter, III

Vote: Passed

Motion: Dave Bennett to return to regular session at 6:42 p.m.

Second: Richard Baxter, III

Vote: Passed

**A. Contracts**

Motion: Dave Bennett to extend the Executive Director's contract one year and renew employees on contract and award a 2% pay raise to employees.

Second: Dr. Thomas Spicer

Vote: Passed

**IX. NEXT MEETING**

**Tuesday, April 19, 2016 – 6:00 p.m.**

Uinta B.O.C.E.S. #1

1013 W Cheyenne Drive

**X. ADJOURNMENT**

Per Chairperson Burleigh at 6:45 p.m.

Board Approved: April 19, 2016