

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Educational Service Center

XX Regular _____ Called

Date: January 19, 2016

**CHAIRPERSON/CLERK
CERTIFICATION**

These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.

Trustees Attending:

Julie Burleigh
Josh Welling
James Roth
Richard Baxter, III

Chairperson Signature

Also Attending Were:

Mike Williams
Kiley Ingersoll
LaDean Andreasen
Heidi Currutt

Clerk Signature

The meeting was called to order by Chairperson Burleigh at 6:11 p.m. There being a quorum present the meeting was adjourned by Vice Chairperson Bennett at 6:49 p.m.

I. WELCOME AND CALL TO ORDER

Chairperson Burleigh called the meeting to order at 6:11 p.m.

RESOLUTION/ACTION ITEMS

II. APPROVAL AND SETTING OF AGENDA

Motion: Josh Welling to approve the setting of the agenda

Second: Richard Baxter, III

Vote: Passed

III. REVIEW AND APPROVAL OF MINUTES

Board Meeting December 15, 2015

Motion: Dave Bennett

Second: James Roth

Vote: Passed

IV. SCHEDULE OF BILLS

A. General Fund

Motion: James Roth to approve amount of \$195,999.04

Second: Josh Welling

Vote: Passed

B. Payroll

Motion: James Roth to approve amount of \$101,492.44

Second: Josh Welling

Vote: Passed

C. Bills Prior to Next Board Meeting as Listed

Motion: James Roth to approve

Second: Josh Welling

Vote: Passed

V. COMMUNICATIONS

A. Visitors to Address the Board

B. B.O.C.E.S. Roundtable

C. Director's Report

In addition to the written report:

Mike Williams stated Diane White received a note from Carbon County Higher Education Center stating that after visiting our site, they started a similar program to BOOST which has been very beneficial to the Rawlins community.

Mike Williams stated Heidi Currutt and he had met with UCSD #1 to see how we could increase and supplement the programs that are already in place in the school district. Mike Williams stated we are looking at creating a seamless path for students from high school to higher education. Mike Williams stated we are also looking at the possibility of more certificate programs in the high school. Mike Williams stated we are continuing to find more programs we can offer our students with the University of Wyoming and

Weber State. Expanding higher education opportunities will become a focus in the next few months.

Julie Burleigh stated there may be some misconception of what is available to our students. Julie Burleigh stated it would be beneficial to think about how to market information about what is available here to our students and parents in the UCSD #1 with advanced placement, dual, and concurrent.

Heidi Currutt affirmed that several parents are unaware of what opportunities exist. Western Wyoming Community College needs to help with the education of parents and students as well.

Josh Welling stated the counselors should be promoting these opportunities as well to students. Dave Bennett stated many of the counselors are new, so educating the new counselors may help with spreading the word.

James Roth stated we need to look for ways to market, coordinate, and communicate information to the parents as well who may be making the financial decisions. James Roth suggested looking at the Guided Pathways WWCC has to offer. James Roth also suggested handing out information to all of the junior high school students.

Heidi Currutt stated she has gone into the concurrent classes this semester to help explain to those who are already involved what concurrent means.

Mike Williams stated we are also looking at other ways we can help Heidi Currutt with resources.

Mike Williams stated the past evaluation form used to evaluate him is in the back of the board packet.

D. WWCC Coordinator's Report

In addition to the written report:

Heidi Currutt stated that spring enrollment as of January 19 included 41 full time students and 119 part time students. Students were still enrolling and there will be a new total when concurrent classes start. This number is down from last year.

Heidi Currutt stated there is a new criminal justice instructor, Amanda Kirby. She is approved to teach four courses, and is teaching Introduction to Criminal Justice this spring.

Heidi Currutt stated that while we have some complaints of fewer qualified instructors available, she is looking at options with UCSDI #1 to move forward and help get instructors qualified by gaining their masters and promoting this in the high school. Some of these new classes that may be offered include

Spanish 1010 and Spanish 1020. Heidi Currutt stated they are also working to get French and Biology 1010. Additional opportunities for classes are also being considered.

Heidi Currutt stated we are looking for is a new brewery certificate. This certificate has been to academic council. The true brewing science courses are still needed, and we would start and build on theses. Heidi Currutt stated it is a long process of to get the certificate approved. They followed Regis brewing certificate as a model. Heidi Currutt believes this certificate will be successful.

Heidi Currutt stated TYPEFOCUS is a great tool to help students find out what major or career direction to choose.

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. NEXT MEETING

Tuesday, February 16, 2016 – 6:00 p.m.

Uinta B.O.C.E.S. #1

1013 W Cheyenne Drive

IX. ADJOURNMENT

Per Chairperson Burleigh at 6:49 p.m.

Board Approved: February 16, 2016