

Minutes of the  
**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
of  
**UINTA COUNTY SCHOOL DISTRICT NO. ONE**  
and  
**WESTERN WYOMING COMMUNITY COLLEGE**

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When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

**Meeting Location:** Educational Service Center  
XX Regular      \_\_\_\_\_ Called

**Date:** October 18, 2016

**CHAIRPERSON/CLERK  
CERTIFICATION**

*These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.*

**Trustees Attending:**

Julie Burleigh  
James E. Roth (audio)  
Dr. Thomas E. Spicer  
Richard Baxter, III  
Dave Bennett  
Mark Madia

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**Chairperson Signature**

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**Clerk Signature**

**Also Attending Were:**

Mike Williams  
LaDean Andreasen  
Kiley Ingersoll

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The meeting was called to order by Chairperson Burleigh at 6:02 p.m. There being a quorum present the meeting was adjourned by Chairperson Burleigh at 6:44 p.m.

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**I. WELCOME AND CALL TO ORDER**

Chairperson Burleigh called the meeting to order at 6:02 p.m.

**II. APPROVAL AND SETTING OF AGENDA**

Motion to approve Agenda: Dr. Thomas Spicer

Second: Richard Baxter, III

Vote: Unanimous, motion carries

**III. REVIEW AND APPROVAL OF MINUTES**

conference and it was noted that both entities need to start sharing information. Julie Burleigh asked if we could utilize this service and training for adults who need career training. Mike Williams stated this is the goal of WIOA and both Workforce Services and DVR are part of the program.

Mike Williams stated he is now a Nationally Certified Career Pathways Trainer. This allows for him to help people find jobs that they may want to do.

Mike Williams stated we are currently doing some additional training for LUCDA and the parents of LUCDA.

Mike Williams stated we are working toward the Work Ready Communities initiative. The Stakeholders meeting will be held on October 27, 2016 at 6:00 PM. Candy Hamblin has been doing a lot of work to prepare for this meeting. The Work Ready Communities kick off will be on December 5.

There is a new BOOST session is going well. This session is an all-female class. They will start testing within the next few weeks.

#### **D. WWCC Coordinator's Report**

There was no WWCC Coordinator's Report because Heidi Currutt was out on maternity leave.

### **VI. NEW BUSINESS**

### **VII. OLD BUSINESS**

#### **A. Quarterly Board Meetings**

Motion: Dave Bennett moved to bring the action item back o the table.

Second: Mark Madia

Vote: Passed

Discussion: Dr. Thomas Spicer stated that quarterly meetings may change the dynamic of the board. Dr. Spicer asked if there was a way to do meetings every other month instead of quarterly to start. Dave Bennett stated that would only be one additional meeting based on the schedule presented because the board would meet 5 times per year. Julie Burleigh stated she liked the idea of quarterly meetings, but would like to wait until February after the potential board change. Mike Williams stated as of the election, we could have 5 of the 7 board members change. James Roth stated he was opposed to quarterly meetings because he

feels the monthly meetings hold value. James Roth stated board members have a fiduciary responsibility to the board they serve.

Motion: Dr. Thomas E. Spicer to table the discussion on quarterly board meetings until the November meeting after the elections.

Second: Dave Bennett

Vote: Passed

**VIII. NEXT MEETING**

Tuesday, November 15, 2016 – 6:00 pm

Uinta B.O.C.E.S. #1

1013 W. Cheyenne Dr., Evanston WY

**IX. ADJOURNMENT**

Meeting adjourned at 6:44 pm

Board Approved: