

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Educational Service Center
 XX Regular Called

Date: January 17, 2017

**CHAIRPERSON/CLERK
CERTIFICATION**

These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.

Trustees Attending:

- Josh Welling
- Jenny Welling
- Troy Archuleta
- Dr. Thomas Spicer (Audio)
- Cassie Torres
- Regina Clark (Audio)

Chairperson Signature

Clerk Signature

Also Attending Were:

- Mike Williams
- LaDean Andreasen
- Kiley Ingersoll
- Diane White
- Heidi Currutt
- Trudy Biorn

The meeting was called to order by Vice-Chairperson Torres at 6:09 p.m. There being a quorum present the meeting was adjourned by Vice-Chairperson Torres at 7:00 p.m.

I. WELCOME AND CALL TO ORDER

Vice-Chairperson Torres called the meeting to order at 6:09 p.m.

II. APPROVAL AND SETTING OF AGENDA

- Motion to approve Agenda: Jenny Welling
- Second: Josh Welling
- Vote: Unanimous, motion carries

III. REVIEW AND APPROVAL OF MINUTES

Motion: Dr. Thomas Spicer to approve the minutes from December 20, 2016

Second: Josh Welling

Vote: Unanimous, motion carries

IV. SCHEDULE OF BILLS

A. General Fund

Motion: Josh Welling to approve amount of \$174,461.19

Second: Dr. Thomas Spicer

Vote: Unanimous, Motion Carries

B. Payroll

Motion: Josh Welling to approve amount of \$83,816.86

Second: Dr. Thomas Spicer

Vote: Unanimous, Motion Carries

C. Bills Prior to Next Board Meeting as Listed

Motion to approve all expenditures as presented: Josh Welling

Second: Dr. Thomas Spicer

Vote: Unanimous, Motion Carries

V. COMMUNICATIONS

A. Visitors to Address the Board

Diane White gave a report on the College and Career Readiness Center. Diane White spoke about all of the programs offered and changes that had taken place since she has been the coordinator of the program. The programs included were BOOST, English Second Language, Families Becoming Independent, a mentoring program, Evanston Families Becoming Independent, and adult basic education. Diane White stated the staff for the College and Career Readiness Center include Mike Williams, Diane White, Carol Bourland, Sheila McGuire, and David Day.

Diane White also spoke about the grant opportunities available for these programs which include Wyoming Community College Commission grant, workforce services, Wyoming Family Services, UCHS, Community Based Service Grant, United Way, Bank of the West, Rocky Mountain Power which are all used to keep the programs running.

B. B.O.C.E.S. Roundtable

Dr. Thomas Spicer introduced his two newest members to Uinta B.O.C.E.S. #1 Board as Regina Clark and Troy Archuleta. The board members from UCSD #1 also introduced themselves including Cassie Torres, Josh Welling, and Jenny Welling. Mike Williams introduced other people in attendance at the board meeting which included LaDean Andreasen, Heidi Currutt, Kiley Ingersoll, Diane White, and Trudy Biorn.

C. Director's Report

In addition to the written report:

Mike Williams gave an introduction of himself to the new board members.

Mike Williams stated if any wanted any additional information, he would gladly make time to help answer their questions or tour the facility.

Mike Williams stated right now Uinta B.O.C.E.S. #1 is financially solid, but not as solid as we have been in the past. Mike Williams stated if we have much more reduction in budget we may have to look at eliminating services. Mike Williams stated we do still have reserves and hope the natural resources come back up. Mike Williams stated LaDean and I have been projecting 5-7 years out and will bring any items to the board as quickly as possible.

Mike Williams stated there is a new program available on February 15. The program is called Lean Six Sigma and is done as a virtual program with a partner called Opus Works.

Mike Williams has been working with Sue Norman and the SHRM chapter here in Evanston. Mike Williams will be providing a training about employee investigations for the SHRM chapter in February.

Mike Williams stated he was contacted by LUCA to do additional training on poverty.

Mike Williams stated that throughout the last couple of winter storms, we remained open because we had several companies coming in for training. Mike Williams stated that our BOOST classes did cancel, but our building remained open.

D. WWCC Coordinator's Report

Heidi Currutt introduced herself to the new board members. Heidi stated she was the Evanston Campus coordinator and has worked with Western for 11 years. Prior to her coming here, she was the BOCES director in Kemmerer.

Heidi Currutt stated the employees here include Traci Dodsworth who started three months prior to Heidi taking over, and Shannon Williams who just started just a few months ago.

Heidi Currutt stated school will start school tomorrow for the spring semester. WWCC Evanston Campus currently has 41 full time students and 132 total students. These numbers do not include concurrent registration. Heidi Currutt also stated we have 15 live classes that will run.

Heidi Currutt wants to thank Uinta B.O.C.E.S. #1 for the additional money for the concurrent textbooks.

Heidi Currutt stated she is currently working with Western to get Biology 1010 approved.

Heidi Currutt stated the brewing certificate has been denied by the academic vice president deans. Heidi Currutt stated they want to see more brewing classes in the curriculum. Heidi Currutt will continue to work on this new certificate.

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. NEXT MEETING

Tuesday, February 21, 2017 – 6:00 pm
Uinta B.O.C.E.S. #1
1013 W. Cheyenne Dr., Evanston WY

IX. ADJOURNMENT

Meeting adjourned at 7:00 pm

Board Approved: