

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
BOARD OF TRUSTEES
UINTA COUNTY SCHOOL DISTRICT #1 / WESTERN WYOMING COMMUNITY
COLLEGE**

AGENDA

**Tuesday
November 15, 2016**

6:00 P.M.

**Uinta B.O.C.E.S. #1 Education Center
1013 W Cheyenne Dr.
Evanston, WY**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
BOARD OF TRUSTEES
WESTERN WYOMING COLLEGE/UINTA COUNTY SCHOOL DISTRICT #1**

**A G E N D A
November 15, 2016**

- I. WELCOME AND CALL TO ORDER** 6:00 P.M.
Julie Burleigh, Chairperson
- II. APPROVAL AND SETTING OF AGENDA**
- III. REVIEW AND APPROVAL OF MINUTES**
Board Meeting October 18, 2016
- IV. SCHEDULE OF BILLS**
- A. General Fund
Computer generated checks 64225 through 64448 totaling \$132,793.22 and Electronic Fund Transfers in the amount of \$21,502.19 to be issued in payment of October/November bills as duly audited in the amount of \$154,295.41
- B. Payroll Fund
Computer generated checks 64125 through 64275 totaling \$34,191.55 and Electronic Transfers Fund of \$35,244.91 to be issued in payment of October payroll as duly audited in the total amount of \$69,436.46
- C. Bills to be paid prior to next Board meeting
- All payroll checks related to current Uinta B.O.C.E.S. #1 employees' payroll for pay periods prior to the next regularly scheduled board meeting
 - All tax withholdings and authorized payroll deductions related to the current Uinta B.O.C.E.S. #1 employees' payroll for pay periods prior to the next regularly scheduled board meeting; to include but not limited to, Internal Revenue Service, National Benefit Service, Great Western, 403(b) providers, NCPERS Group Life Insurance, Evanston Recreation Center, etc.
 - All allowable employees' benefits; to include, but not limited to, Wyoming Retirement System, Wyoming Worker's Compensation, The Hartford, etc.
 - Firstcard (credit card)

- Rocky Mt. Power
- Questar
- Walmart
- Telephone & Cell Phone Providers
- Customer Refunds
- Tuition and scholarships to Western Wyoming Community College, University of Wyoming, and Utah State and their students
- United Parcel Services/United States Postal Service/Postage by Phone/Purchase Power
- Insurance Premiums
- Expenditures covered by Grants
- Employee Reimbursements

The Executive Director is assigned the authority to approve these vouchers and have checks issued. The bills paid before board approval will be verified at the next board meeting.

V. COMMUNICATIONS

- A. Visitors to Address the Board
- B. B.O.C.E.S. Board Roundtable
- C. B.O.C.E.S. Director's Report
- D. WWCC Coordinator's Report

VI. NEW BUSINESS

VII. OLD BUSINESS

- A. Quarterly Board Meetings

VIII. EXECUTIVE SESSION

- A. Personnel

**IX. NEXT MEETING - Tuesday, December 20, 2016 – 6:00 p.m.
Uinta B.O.C.E.S. #1 Education Center
1013 W Cheyenne Dr.**

X. ADJOURNMENT